



Office of the City Manager

CONSENT CALENDAR
June 27, 2023

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Lisa Warhuus, Director, Health, Housing, and Community Services
 Subject: Contract No. 32300112 Amendment: Harold Dichoso COVID-19 Outreach and Education

RECOMMENDATION

Adopt a Resolution amending Contract No. 32300112 with Harold Dichoso, to extend the contract end date through June 30, 2024 and increase the not-to-exceed amount (NTE) by \$35,000 utilizing one-time grant funds. The amendment will increase the NTE amount from \$90,000 to \$125,000.

FISCAL IMPACTS OF RECOMMENDATION

The amendment will add \$35,000 with a total not-to-exceed amount of \$125,000. The funding for this amendment is available in the FY 2024 Adopted Budget in Bio-Terrorism Grant Fund (Fund 350).

CURRENT SITUATION AND ITS EFFECTS

Amending contract number 32300112 with Harold Dichoso will allow Harold Dichoso to continue to refine and implement culturally responsive curriculum that will expose Berkeley youth to job readiness skills and provide work-based learning experiences while serving as COVID-19 youth ambassadors through the end of the COVID-19 Workforce Development (WFD) grant period.

Under the original contract, Harold Dichoso has designed and facilitated 36 two hour professional development workshops for the 67 youth who enrolled in three cohorts of the Health Justice Internship (HJI) program, met with City of Berkeley staff on a weekly basis to provide program updates and coordinate program services, engaged in on-going communication with external stakeholders including staff from Berkeley Unified School District, Berkeley City College, and organizations hosting interns, developed weekly mentor guides and engaged mentors in weekly electronic communications, met individually with all mentors during cohorts 1-3 to identify goals for HJI participants and develop support plans for participants when needed, met individually with all interns during cohorts 1-3, designed a program evaluation framework, collected data, and published an HJI program evaluation report.

This program will continue to aid in slowing the spread of COVID-19 and ensure all Berkeley residents have equitable access to COVID-19 vaccines, testing, treatment, and other infection control and healthcare measures.

BACKGROUND

In response to the COVID-19 Pandemic, the City of Berkeley received a COVID-19 Workforce Development grant from the California Department of Public Health (CDPH). The City partnered with Harold Dichoso to ensure all Berkeley residents have equitable access to COVID-19 vaccines, testing, treatment, and other infection control and healthcare measures through the implementation of the Health Justice Internship (HJI) Program. The HJI program provides Berkeley youth the opportunity to participate in paid internships while serving as COVID-19 youth ambassadors.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

The additional funding identified will continue to aid in slowing the spread of COVID-19 throughout the Berkeley community and will ensure all Berkeley residents have equitable access to COVID-19 vaccines, testing, treatment, and other infection control and healthcare measures.

ALTERNATIVE ACTIONS CONSIDERED

Staff did not identify other alternatives that are consistent with both the grant purpose, City priorities, and CDC's COVID-19 guidance.

CONTACT PERSON

Katharine Sullivan, Community Services Specialist III, HHCS, 510-981-5286

Attachment:

1. Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32300112 AMENDMENT: HAROLD DICHOSO COVID-19
OUTREACH AND EDUCATION

WHEREAS, the City of Berkeley issued a Request for Proposal No. 23-11542-C to obtain consulting services through a single contract with a community-based organization or individual related to the COVID-19 pandemic through the Health Justice Internship Program.

WHEREAS, a panel of experts reviewed applications and recommended agencies to provide services. The finalist was invited to meet with the selection committee for a more in-depth review of their proposal and describe their past work with other, resulting in the selection of Harold Dichoso as the best-qualified vendor.

WHEREAS, additional funds from the Workforce Development (WFD) grant in the amount of \$35,000 are available to increase the contract amount which will allow Harold Dichoso to continue to design and implement culturally responsive curriculum that will expose Berkeley youth to job readiness skills and provide work-based learning experiences while serving as COVID-19 youth ambassadors through the end of the COVID-19 Workforce Development (WFD) grant period.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. 32300112 with Harold Dichoso. to extend the contract end date through June 30, 2024 and increase the not-to-exceed amount (NTE) by \$35,000 to a total of \$125,000 utilizing one-time grant funds.

